

**FINAL AGENDA OF THE 40TH MEETING OF THE MANAGEMENT BOARD
(3–4 DECEMBER 2009)**

The meeting will take place in the Conference room at Cais do Sodré.

Thursday, 3 December 2009

9.00 am

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| I. | Adoption of the agenda | EMCDDA/22/09 |
| | Annotated agenda | EMCDDA/23/09 |
| II. | Report on the activities of the Chairperson and the Executive Committee | EMCDDA/24/09 |
| III. | Report on the activities of the Budget Committee | EMCDDA/25/09 |
| IV. | Report on the external activities of the Director | EMCDDA/26/09 |
| V. | Presentations by the EU Presidencies: | |
| | V.1. Presentation on the first conclusions of the Swedish Presidency | EMCDDA/27/09 |
| | V.2. Presentation on the programme of the Spanish Presidency | EMCDDA/28/09 |
| VI. | Points for decision/adoption by the Management Board: | |
| | VI.1. Amendment n° 2 to the 2009 budget | EMCDDA/29/09 |
| | VI.2. Budget for 2010 | EMCDDA/30/09 |
| | VI.3. Work programme for 2010 | EMCDDA/31/09 |

1.00 – 2.30 pm *Farewell reception* and lunch*

2.30 – 6.00 pm

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| VI. | Points for decision/adoption by the Management Board: | |
| | VI.4. Preliminary draft budget for 2011 | EMCDDA/32/09 |
| | VI.5. Staff policy plan 2011–13 | EMCDDA/33/09 |
| | VI.6. Election of the Vice-Chair of the Management Board (restricted session) | EMCDDA/34/09 |
| | VI.7. Election of the Chair of the Management Board (restricted session) | EMCDDA/35/09 |
| | VI.8. Election of a member of the Budget Committee (restricted session) | EMCDDA/36/09 |

6.00 pm **Cocktail – buffet**

Friday, 4 December 2009

9.30 am – 1.00 pm

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| VI. | Points for decision/adoption by the Management Board: | |
| | VI.9. Memorandum of Understanding between the EMCDDA and Ukraine | EMCDDA/37/09 |
| | VI.10. Appointment of members of the Scientific Committee | EMCDDA/38/09 |
| VII. | Points for information: | |
| | VII.1. Monitoring of implementation of the EMCDDA three-year work programme | EMCDDA/39/09 |
| | VII.2. State of play of the inter-institutional debate on EU agencies | EMCDDA/40/09 |
| | VII.3. Overview on the implementation of the key indicators in Europe | EMCDDA/41/09 |
| | VII.4. Conference on 'Community Agencies: partners in accession' (25–27 November 2009) | EMCDDA/42/09 |
| | VII.5. Launch of the 2009 <i>Annual report</i> on 4–5 November 2009 | EMCDDA/43/09 |
| | VII.6. Planning of meetings in 2010 | EMCDDA/44/09 |
| VIII. | Any other business | |

* Reception offered by the Danish authorities on the occasion of Mr Mogens Jorgensen's farewell, in his quality of founding member of the EMCDDA Management Board.