



Privacy statement on Telecommunications invoice processing

Any data collected or information provided by the EMCDDA to the European Institutions and bodies (EUI) will be processed in accordance with 'Regulation (EU) 2018/1725'. This Regulation concerns the protection of natural persons with regard to the processing of personal data provided to the European Union institutions and bodies and on the free movement of such data. In compliance with Articles 15 and 16 of the Regulation, the EMCDDA provides all the concerned persons with the following information:

The Controller¹ of the data is the Head of the Information and Communication Technology unit.

In order to contact the Controller, should you have questions or complaints, please do it in writing to the following e-mail address, ICT-HOU@emcdda.europa.eu.

The processing relates to the EMCDDA monthly telecommunications invoices, and aims to detect individual, fixed and mobile, voice and data consumptions above the established monthly threshold.

This processing is associated with a control that allows the head of the ICT unit to evaluate on a monthly basis potential breaches of the established resource utilization thresholds, with the aim of preserving the budget allocated to this variable consumptions contract.

This processing relates to all EMCDDA staff data subjects, with assigned fixed or mobile phone lines.

It involves the assigned staff phone number, origin and destination phone numbers (including country information), call duration, voice/SMS/data consumption, date and time

The processing is performed by the appointed telecommunications contract administrator,

The detailed invoice is kept at the EMCDDA archive for the period stipulated by the EU Financial Regulation.

Recourse

In case you deem that your questions and concerns did not receive a complete or satisfactory answer you may want to address the EMCDDA Data Protection Officer, using the address dpo@emcdda.europa.eu.

Furthermore, the Regulation (EU) 2018/1725 foresees that, in case you consider that your rights have been infringed as a result of the processing of your personal data by the EMCDDA, that you directly address the European Data Protection Supervisor, using the address edps@edps.europa.eu.

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[1] Article 3(8) of Regulation (EU) 2018/1725 defines the controller as follows: '[...] controller means the Union institution or body or the directorate-general or any other organisational entity which, alone or jointly with others determines the purpose and means of the processing of personal data [...]'].