CALL FOR EXPRESSIONS OF INTEREST
IN MEMBERSHIP OF THE SCIENTIFIC COMMITTEE OF
THE EUROPEAN MONITORING CENTRE FOR DRUGS AND DRUG ADDICTION

Procedures and arrangements for the selection and appointment of the members of the Scientific Committee of the European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)

Article 1

Requirements for eligibility

By the deadline for submission of applications, candidates must have:

1. University degree in a relevant scientific area. An academic education of postgraduate level will be considered as an asset;
2. Seven years of experience after obtaining the above mentioned degree;
3. National of one of the EU member states or of countries with which an agreement with the EU in view of its participation in the work of the EMCDDA has entered into force.

Article 2

Requirements for selection

1. Proven scientific excellence related to the fields of the mandate of the EMCDDA, namely:
   (a) Basic biological, neurobiological and behavioural research (including aetiological and addictive behaviour research, pharmacology and toxicology);
   (b) Population-based research and epidemiology (including surveys and ethnographic studies);
   (c) Demand reduction (including prevention, treatment, harm reduction and reintegration);
   (d) Supply, supply reduction and crime;
   (e) Drug policy (including laws, economic issues and strategies).
2. Proven experience in peer reviewing scientific work;
3. Organisational and management experience in research;
4. Professional experience in a multidisciplinary environment, preferably in an international context;
5. Experience in providing scientific advice in the required areas of expertise;
6. Thorough knowledge of English and satisfactory knowledge of another EU official language. The knowledge of further EU languages will be considered as an asset.
Article 3

Pre-selection

1. The selection of candidates for membership in the EMCDDA Scientific Committee shall be advertised through a Call for Expressions of Interest in accordance with the present procedures. The Call for Expressions of Interest shall be published in the EU Official Journal (OJ) at the latest six months before the end of the three-year term of the Scientific Committee. The Call shall also be made public through the EMCDDA website and the Management Board, Scientific Committee and the Reitox network, as well as in relevant scientific publications.

2. The closing deadline for submission of candidates' expressions of interest shall be fixed six weeks after the above-mentioned publication.

3. The EMCDDA Director shall prepare and organise the work for the pre-selection of the members of Scientific Committee. He will nominate and chair a pre-selection panel, composed of two members of the EMCDDA senior scientific staff and two external independent senior scientific experts. The EMCDDA shall ensure the secretariat, namely receiving, registering and filing all applications and other relevant documents.

4. The pre-selection panel shall verify the eligibility of the candidates, in accordance with the eligibility requirements. Failure to comply with one of these requirements will result in the exclusion of the concerned candidate from the next steps of the selection process.

5. The pre-selection panel shall then assess each eligible candidate according to the requirements for selection. It will draw up an ‘Individual Assessment Form’ for each candidate which will include a short comment, highlighting the specific values/shortcomings of the person.

6. The Director will present the results of the pre-selection process to the Executive Committee, including information on the candidates deemed ineligible.

Article 4

Selection

1. The Executive Committee will assess all the candidates on the basis of the established selection requirements.

2. In this assessment the Executive Committee will take into account:
   - the work of the pre-selection panel;
   - that the specialist fields of the members of the Scientific Committee shall cover the most relevant scientific fields linked to the problems of drugs and drug addiction in accordance with the mission and objectives of the EMCDDA;
   - the need to ensure geographical and gender balance.

3. The Executive Committee shall submit to the Management Board a short list of 15 candidates who are considered best suitable for appointment, as well as a reserve list of at most 15 candidates. These lists will include merit points and a conclusion concerning the suitability as a member of the Scientific Committee for each candidate.
4. The Chair of the Executive Committee will present the results of the selection process to the Management Board, including a record of the candidates not included in the lists mentioned above as well as of candidates deemed ineligible.

5. The EMCDDA will provide technical and logistic support and carry out the preparatory works for the selection process.

**Article 5**

**Appointment**

1. On the basis of the lists submitted by the Executive Committee, the EMCDDA Management Board shall appoint the members of the Scientific Committee and establish a reserve list.

2. Members will be appointed in the first instance for a three-year period, which shall be renewable. Upon recommendation by the Executive Committee, the Management Board may decide to renew this appointment for a new three-year term.

3. The established reserve list shall be valid for the duration of the term of the appointed Scientific Committee. In case of a vacancy, the Executive Committee will select a new member from the reserve list. The filling in of a vacancy shall be for the rest of the duration of the term of the Scientific Committee.

4. The members of the Scientific Committee will be entitled to an indemnity for each meeting day (1). Members will also receive travel and subsistence allowance in accordance with the applicable EMCDDA rules for the reimbursement of travel and accommodation expenses.

5. If a member does not attend two consecutive regular meetings of the Scientific Committee, without justified reasons, the Management Board can decide to withdraw membership.

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(1) Equivalent to the amount paid by DG RDT for independent experts, which is currently EUR 450.
Annex I

Criteria and scale to assess the requirements for the selection of the members of the EMCDDA Scientific Committee

1. Proven scientific excellence, both in terms of experience and expertise, in relation to the fields of the mandate of the EMCDDA (0-20 points)
   - Academic career;
   - Years of experience in relevant scientific areas, including experience in the risk assessment of psychoactive substances;
   - Level of position in organisation;
   - Reputation of place of work;
   - Membership in scientific associations;
   - Experience in scientific publishing:
     - Scientific publications, including ‘ranking’ of journal;
     - Relevance and topicality;
     - Publications on various different subjects;
     - Experience as an editor.

2. Proven experience in peer reviewing scientific work related to the fields of interest of EMCDDA (0-10 points)
   - Member of a peer review panel – ‘ranking’ of journal;
   - Other peer review experiences.

3. Organisational and management experience in research (0-10 points)
   - Management of research projects;
   - Management of research teams and networks;
   - Organisation of scientific events.

4. Professional experience in a multidisciplinary environment, preferably in an international context (0-10 points)
   - Experience in working with EU Institutions and agencies or international organisations;
   - Membership in international scientific associations;
   - Experience in chairing at international conferences or meetings;
- Participating in international networks and working groups;
- Participating in multidisciplinary projects.

5. Experience in providing scientific advice in the required areas of expertise (0-5 points)

- Advisor to policymakers;
- Member of an advisory board;
- Member of a research funding committee.

6. Thorough knowledge of English and satisfactory knowledge of another EU official language. The knowledge of further EU languages will be considered as an asset. (0-5 points)

- Proficiency in EU languages.